

CASCADE COUNTY COMMISSION MEETING
December 26, 2017
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

COMMISSION MINUTES
JOURNAL NUMBER 57

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). These were officially approved on January 9, 2018.

Commission: Chairman Jim Larson, Commissioner Jane Weber (Excused), and Commissioner Joe Briggs.

Staff: Carey Ann Haight – County Attorney’s Office, Trista Besich – Community Health Care Center, Kelsey Gummer – Community Health Care Center, Jo-Vivianne Jones – City-County Health Department, Patty Boyle – Treasurer’s Office, Bonnie Fogerty – Board of Commissioners, and Frank Warren – Clerk and Recorder’s.

Public: Bill Zucconi

Report of approved Treasurers monthly report-bank balances, investments, and disbursements: Patty Boyle read the Treasurers report, which can be found in Agenda, dated December 26, 2017.

Purchase orders and accounts payable checks: Commissioner Briggs made a **MOTION** to approve invoices and accounts payable checks. *See agenda for payment information.* **Motion carries 2-0**

Reading of the Commissioners’ calendar: Bonnie Fogerty read the calendar.

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Briggs made a **MOTION** to (A) Approve minute entries for December 12th, 2017. (B) Approval of Routine Contracts as Follows:

Consent Agenda

- ♦ **Resolution 17-116:** Budget Appropriation within Disaster and Emergency Services for the State of Montana Pre-Disaster Mitigation Plan. Correcting budgeted revenues to match budgeted expenses for the remainder of the grant term. Reduce Federal appropriation by \$6,200, increase cash match by \$1.00 for an overall net decrease of \$6,199 in budgeted revenue. (Ref: Contract 16-40, R0320048) **R0349575**

Contract 17-210: Master Subscription Agreement between Pluralsight, LLC and Cascade County. Pluralsight will provide online technology learning platform consisting of websites. Effective: December 20, 2017 - December 20, 2018.
Cost: \$4,491.00 (*\$499.00 per license x 9*)

City-County Health Department

- ♦ **Resolution 17-114:** Budget Appropriation for the Immunization Program. Expenditures decreased by \$13,638, offset by a decrease in federal revenue of \$13,638. Also includes a decrease of \$125 transferred in revenues. The new contract was budgeted in Department 295 which is no longer needed due to a 6-month extension of the current contract.
(Ref: Contract 16-215, R0332396 Contract 17-183, *R0347661* Resolution 17-109, *R0348288*)
R0349573
- ♦ **Contract 17-204:** 2018 Cooperative Agreement between MT DPHHS and Cascade City County Board of Health (BOH). Purpose: To establish a payment schedule for disbursing funds to the Board of Health and to facilitate payment of funds to support inspections of licensed establishments. The term is January 1, 2018, to December 31, 2018.
- ♦ **Contract 17-205:** Voluntary National Retail Food Regulatory Program Standards (Retail Standards) Grant Program Grant #: G-MP-1709-05756. Project: Advancing Conformance with FDA Standards 2018. Purpose: Staff to address the criteria to meet certain standards and paying for upgrades to inspection equipment. Effective: January 1, 2018 – December 31, 2018. Grant Award: \$14,700. *R0349576*
- ♦ **Contract 17-206:** Voluntary National Retail Food Regulatory Program Standards (Retail Standards) Grant Program Grant # G-T-1710-05768. Project: FDA Standards Training 2018. Purpose: To assist with costs of staff training related to retail food inspections programs or the FDA retail standards. Effective: January 1, 2018 - December 31, 2018. Grant Award: \$3,000. *R0349577*
- ♦ **Contract 17-207:** MT DPHHS Task Order 18-07-4-51-003-0 HIV Prevention Program. Purpose: Delivery of HIV prevention services for persons at risk of HIV. Effective: January 15, 2018 - December 31, 2018. Total Amount: \$36,640. (renewal)
- ♦ **Resolution 17-115:** Budget Appropriation for the MT DPHHS Task Order 18-07-4-51-003-0 HIV Prevention Program. Total Expenditure Increase: \$22,894, Total Revenue Increase: \$36,640. (Ref: Contract 17-207) *R0342738*

Community Health Care Center:

- ♦ **Contract 17-208:** Employment Agreement between Cascade County for the Community Health Care Center, Inc. and Aleece Reynolds, LCSW, LAC - Term: December 7, 2017 through December 31, 2019. Annual Base Salary: \$ 58,011. *R0349578*

- ♦ **Contract 17-209:** Employment Agreement between Cascade County for the Community Health Care Center, Inc. and Dr. Julie Wood, MD – Term: July 1, 2017, through June 30, 2019. Annual Base Salary: \$ 180,000. **R0349579**

Motion carries 2-0

AGENDA ITEM #1

Motion to Approve or Disapprove: Board Appointment

DUI Task Force (2 Openings) 2-year term Term Expiration: June 30, 2019

New Applicants: Darren Brown Darrel Krause James McNamara, Jr.
Lisa Meyers Robert David Smith

Chairman Larson communicated that he wished to put in a word for one of the applicants. Lisa Meyers has been a member of the DUI Task Force as the representative of the pre-release center. Lisa has left the pre-release center and wishes to remain involved with the DUI Task Force. Lisa was previously the Vice-President of the DUI Task Force and was in line to become the President. Chairman Larson recommended Lisa Meyers.

Commissioner Briggs made a **MOTION** to approve 2 appointments to the DUI Task Force to fill vacancies, terms of which will expire on June 30, 2019. The people Commissioner Briggs would move to accept would be Darren Brown and Lisa Meyers.

Chairman Larson confirmed that he had reviewed the application for Darren Brown and feels he would be an excellent fit for the DUI Task Force.

Commissioner Briggs wished to note that there were some very good applicants and some had applied for more than one position, and it his opinion that the other applicants might be better suited for some of the other boards they may have applied for. This was Commissioner Briggs reasoning for choosing Mr. Brown as the 2nd nominee.

Motion carries 2-0

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103) NONE

Adjournment: Chairman Larson adjourned this Commission Meeting at 9:46 a.m.